

**City of Lafayette**  
**City Council Meeting Minutes**  
**February 22, 2001**  
**7:30 PM**

**L TO ORDER:** Acting Mayor Jackie Carpenter called the meeting to order at City Hall at 7:30 p

**G SALUTE:** Acting Mayor Jackie Carpenter led the flag salute.

**L CALL:** Phil Lieberman, City Administrator, called the roll.

**ent:** Ron Harris, Acting Mayor Jackie Carpenter, Bob Cullen, Terry Yarbrough, and Laura Laird.

**ent:** (One Vacancy)

**Staff Present:** Phil Lieberman, City Administrator; Trena Cranfill, Assistant to the City Adminis  
Paul Elsner, City Attorney.

**rs:** Mike Carpenter, Caroline Harris, Linda Littleton, Alan Bristol, Neil Meads, Anthony Bonick,  
Marianne Mitchell, Tom Laird, Don Leard, George Meitzen, Edwina Mei  
approximately 2 others.

**D BUSINESS:**

**Nomination for Open Council Seat:**

ng Mayor Jackie Carpenter said that a lot of thought went into this decision, and she wanted to t  
pplicants for their interest in becoming involved with the City. Acting Mayor Jackie Carpenter  
Meads, Sr. to the position of City Council person. Terry Yarbrough made a motion to accept Ac  
ie Carpenter's nomination. Ron Harris seconded the motion. There was no discussion and  
ed unanimously. Phil Lieberman swore in Neil Meads, Sr. as City Council person. Acting Ma  
enter encouraged all who applied to get involved with some of the other committees the City has.

**ing Mayor Jackie Carpenter announced that the Council will meet in Executive**  
**asked the public to leave the room. The City Council went into Executive Sessi**

**ECUTIVE SESSION ALLOWED BY ORS 192.660 (h)**

**ing Mayor Jackie Carpenter closed the Executive Session at 8:15p.m., and the pu**  
**wed back in the room**

**ROVAL OF MINUTES:**

y Yarbrough made a motion to accept the February 8, 2001 minutes. Ron Harris seconded th  
e was no discussion, and the motion passed with Neil Meads abstaining (He was not on Cou  
uary 8, 2001 meeting).

**OUNTS PAYABLE:**

Lieberman said that staff is asking that the Building Inspector, Ron Church, be added to the  
unts payable. He does not submit a bill, and the amount of his check is calculated by staff bas  
ber of permits and inspections that are done throughout the month. Ron Church has had  
nded period of time to receive his check. The consensus of Council was to add Ron Church to  
dard payables.

Cullen asked who the Charles Carter Company is, and Phil Lieberman said that it is a company  
ight hires to watch the bond market in New York. The company advises Dave on the status of

\$275 was for the cleaning of the Community Center floor and Phil Lieberman said that it was. More discussion, and the motion passed unanimously.

### **PEARANCE OF INTERESTED CITIZENS:**

Anne Mitchell, 1606 Bridge St., asked if the water bonds have been issued already, and Phil Lieberman said they were issued in December 2000. How is the recent Commissioners decision going to affect the project? Phil Lieberman said that the other phases of the project will go on until a decision has been made. When will something be started with the water project? Phil Lieberman said that the City will be replacing the water lines in town, and installing a chlorinator in the watershed within the next couple of months. How are we seeing these bonds? Phil Lieberman said that David Ulbricht and Doug Goe (Ater-Wynne) are in charge of the bonds, and the money is already in the City's account. When Phil Lieberman took over as City Administrator, he was still acting as Finance Director as well? Phil Lieberman said that those duties have been split up throughout the staff. Phil Lieberman is still in charge of the budget, Jackie Motsinger does the accounting, and a Cranfill does the payroll, and helps with the budget. With all of the changes in personnel, the City is realizing savings in the overall personnel budget.

### **FINANCE DISCUSSION FROM THE COUNCIL:**

Bob Cullen asked if there was a time schedule for the soda ash injection system. Phil Lieberman said that the engineering is going on right now, and it will be built this construction season. Bob Cullen requested that the City pass a water bond resolution, a copy of the executed contract (\$30,000) with the Council of Governments, and another copy of the budget. Bob Cullen also asked if a Citizen's Utility Board meeting had been held. Phil Lieberman said that a meeting has been set for March 6, 2001, 7 p.m., to discuss the draft contract with Montgomery Watson. Terry Yarbrough asked if anything had been done about Don Leard's complaint about the dust coming from the worksite beside Home and Garden. Phil Lieberman said that Deputy Bob Angle went down there to look at the problem. They have a normal collection system, but the large bags they were using have holes in them. The bags have been replaced. When they remove the bags to empty them, the dust is more intense. Terry Yarbrough is asking into the status of their business license, their moving plans, and any further abatement. Terry Yarbrough said that he is glad to see that something is being done. Is there any information regarding the goal setting workshops with the Council of Governments? Phil Lieberman said that some team building has been accomplished through the Goal Setting Workshop. Dave Galati, Council of Governments, has an open house from March and April to conduct the goal setting workshop. Council discussed the dates that would be best for everyone. March 14 is Council's first choice, and March 21 is Council's second choice. Staff will coordinate the workshop and set the date for the workshop.

Bob Cullen said that Mayor Jackie Carpenter requested that the packets be copied double sided when possible to save money.

### **BUSINESS:**

#### **Update on Contract with Montgomery Watson:**

Phil Lieberman said that he, Paul Elsner, and Jerry Overgard have been working on a contract with Montgomery Watson for engineering services on the new Wastewater Treatment Plant. The main contract is done, and there are two exhibits (details the responsibilities of the City, and the responsibilities of Montgomery Watson) that are being examined. After Paul, Phil, and Jerry are satisfied with the contract, the Council's Utility Board will have a chance to review the draft contract, make comments and suggestions. The recommended contract will be brought before Council at the March 8, 2001 meeting.

#### **Wilson St. Pump Station-Single Source Bid (Res. 01-05):**

Phil Lieberman said that the developers of Turner Estates and Hamilton Estates had discussed the possibility of building the Wilson St. Pump Station in exchange for SDC Credits up to the value of the pump station. It was a bad offer for the City when it didn't have the money to build the pump station. The City is still looking for a bid.

ssary. Phil Lieberman could have signed the contract without the Council's approval, but did not. He did not spend that amount of money, without the Council's approval. There was no more discussion, and the motion passed unanimously.

Yarborough made a motion to take a 10 minute break. Ron Harris seconded the motion. The motion passed unanimously. A break was taken at 8:55 p.m. Acting Mayor Jackie Carpenter called the meeting back to order at 9:03 p.m.

## **BUSINESS:**

### **Business License Fees (Res. 01-03):**

This agenda item is being brought back to Council with more information. Phil Lieberman said that the current business license fees that are charged in other cities throughout the County included in your packet are quite a bit, and it is City Council's decision on the fees, if any, that will be presented. The current cost for administration to provide the services associated with the business licenses exceeds the current business license fees. Staff's recommendation is that it would be appropriate for the fees to be increased.

Don Leard, 220 Madison, said that he started the Business Registrations 15 years ago, and it was designed to provide the City with information, and was not designed to be a moneymaker. This will be a burden on business people. The businesses have helped with donations and fundraisers (Heritage Days) in the past, but businesses are not doing well in town right now. There is not enough law enforcement in town to enforce contractors business license requirement. Don Leard said that the Council should leave the business licenses alone or abolish them altogether. The agenda should have been clearer by saying "Increasing Business License Fees". Terry Yarborough made a motion to accept Resolution 01-03, as presented. The motion passed. Discussion- Laura Laird said that the dates need to be changed on the Resolution to change the dates before it is signed, if the resolution passes. The City needs to recover the costs of issuing business licenses. The City does act as the chamber of commerce and administrative costs charged to businesses. Neil Meads said that he understands Don Leard's position as a business owner, but this is a matter of public safety. He doesn't think that this will drive out businesses or prevent new ones from coming in. This will allow illegal businesses from operating in town. Council gave permission to hear from the audience. Question- How will these licenses be policed (enforced)? Neil Meads said that it will be hard to enforce on contractors and home businesses. The contractors should be responsible for providing a list of subcontractors. Don Leard said that there is no way that the City is going to be able to police this. Laura Laird said that if the City is unable to enforce this, the resolution can be amended later. Bob Cullen said that he has a problem with the City in a position of being a regulatory agency, and this is a legislative body. Discussion ended with the motion passed, with Bob Cullen voting Nay.

### **Liaison Roles:**

Acting Mayor Jackie Carpenter said that this has been brought back to Council for further discussion. Phil Lieberman said that the initial intent on reviewing these liaison roles was to establish the same role for Council liaison on the different committees. Laura Laird asked whose decision it would be whether or not a Council member would have a vote on the committees. Acting Mayor Jackie Carpenter said that if a committee doesn't have a quorum, this would be an exception where the liaison, or "Alternate", could have a vote to move the committee's business moving forward. It is the liaison's responsibility to do the best that they can for the committee that they are working with. Laura Laird said that she likes the idea of having the Council members on equal footing with the committees. If it helps the citizens get more involved, it would be a good thing. Discussion ensued.

Bob Cullen said that his only reservation is that he would lose motivation to attend the committee meetings if he didn't have a vote. If it would create more public input that would be positive, but from a personal standpoint, he wouldn't have a vote, he would lose control of the committee and the motivation to attend the meetings. Discussion ended with the motion passed, with Bob Cullen voting Nay.

at the ordinances setting up the committees (term, makeup, etc.) and bring it before Council a ting.

### **Update on Dayton Reservoir and joint Treatment Plant siting:**

LUBA (Land Use Board of Appeals) remanded a decision on the location of the joint Water Treatment plant. The proposed site is on land that is zoned exclusive farm use. Some of the farmers are concerned with the potential of getting water from the aquifer on the land. These farmers have been fighting this for a very long time. The Commission's meeting a couple weeks ago regarding the zoning request and there was a tie vote with the Commissioner recusing himself. A decision still has not been made. Once a decision is made, there will be a meeting with Chris Gilmore, Phil Lieberman, and Sue Hollis to discuss further options. If the zoning is approved, it could be appealed, or it could go back to LUBA. If the zoning is denied, the City will discuss the possibility of rezoning or selecting an alternate site. Phil Lieberman will report back to City Council after the meeting is completed with the Commissioner's decision.

Hubbard is working on getting the water mains out to bid. The City is also looking into rehabilitating the well. Currently, it does not produce drinkable water, but there is a new filtering system that could be installed to make it usable from the well. Terry Yarbrough asked about the costs associated with rehabilitating the well. Phil Lieberman said that it will be investigated to see if it is even possible first, and then it will be brought back to Council.

### **RESPONSE / DISCUSSION / INFORMATION**

Jensen provided an annual report from the Traffic Safety Committee. Acting Mayor Jackie Carper provided an annual report is required by the Ordinance that establishes the committee. There is a memo regarding the purchase of tables for the Council Chambers including the cost, sizes, and type of tables. Staff would like to discuss whether or not to go ahead with the purchase of the tables. The consensus of Council is to go ahead with the purchase of the tables. The meeting minutes from the 3<sup>rd</sup> Street Advisory Committee, and a newspaper article regarding SDC's are included in your packet. Terry Yarbrough brought in information regarding a town clock installed in Yamhill. A similar clock would be great for the part of the 3<sup>rd</sup> Street project that is currently being completed. Phil Lieberman said that staff is willing and able to install a clock if one is purchased. Council will discuss this into this further.

### **COMMITTEE REPORTS:**

#### **Heritage Days**

The Committee is doing a great job. The next meeting is March 5, 2001, 7pm at the Roadhouse Diner.

#### **Parks, Open spaces, Wetland & Conservation**

Neil Meads will be the Council liaison for this area.

#### **Community Center Update**

There wasn't a meeting this month, and the next meeting is March 14, 2001, 7 p.m., at the Community Center.

#### **Public Work**

None.

#### **Public Safety**

None.

#### **Planning**

None.

**OURN:**

Harris made a motion to adjourn. Bob Cullen seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at 10:15 PM.

Resolutions approved on this 8th day of March, 2001.

**PROVEE:**

**ATTESTED:**

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g Mayor Jacquelyn Carpenter

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Phil Lieberman, City Administrator