

**City of Lafayette**  
**City Council Meeting Minutes**  
**February 8, 2001**  
**7:30 PM**

**L TO ORDER:** Acting Mayor Jackie Carpenter called the meeting to order at City Hall at 7:30 p  
**G SALUTE:** Acting Mayor Jackie Carpenter led the flag salute.

**L CALL:** Phil Lieberman, City Administrator, called the roll.

**ent:** Terry Yarbrough, Ron Harris, Acting Mayor Jackie Carpenter, Bob Cullen and Laura Laird.  
**ent:** (One Vacancy).

**Staff Present:** Phil Lieberman, City Administrator; Trena Cranfill, Assistant to the City Adminis  
Deputy Ron Wellborn.

**rs:** Mike Carpenter, Caroline Harris, Gary Filpi, Linda Littleton, Kim Schweiger, Allen Bristol, N  
Anthony Bonick, Marianne Mitchell, Richard Jewell, Tom Laird, Don Leard, Georg  
and Edwina Meitzen.

**ROVAL OF MINUTES:**

Harris made a motion to accept the January 25, 2001 minutes. Laura Laird seconded the motion.  
discussion, and the motion passed with Terry Yarbrough abstaining (he was absent from the last m

**OUNTS PAYABLE:**

e was no accounts payable for this meeting because Jackie Motsinger, Accounting Assistan  
tion. The standard payables were paid, and the rest of the payables will be included in the next pa

Lieberman said that each Council member should have received a copy of the 1999-2000 audit.  
blem with a few accounts being over expended in the audit, but the problem has been identified.  
made out of existing funds into new funds when the accounting structure was changed. These  
not presented in the form of a resolution, and therefore were not official changes according to t  
ality, there were no over expenditures, the line items just weren't in the correct funds. In order to r  
epancy, the state will require a letter of explanation. The auditor was able to establish begi  
nces, and Phil Lieberman will now be able to provide accurate financial reports to Council in the n  
Cullen asked if this violation puts the City in jeopardy. Phil Lieberman said that it does not, and th  
tell the City not to do it again.

**ONSENT AGENDA:**

uty Ron Wellborn gave a report on the Crosswalk Decoy Operations that were held in La  
mber 28, 2000 and February 5, 2001. The Yamhill County Sheriff's office received a \$4,000  
uct these operations. The Yamhill County Sheriff's Department was one of six recipients of  
e were 34 citations issued, of which 25 were for failure to yield to a pedestrian in a crosswalk.  
y Yarbrough made a motion to accept the consent agenda. Ron Harris seconded the motion. The  
ssion and the motion passed unanimously.

**EARANCE OF INTERESTED CITIZENS:**

Leard, 220 Madison, wanted to know if anything had been done about the dust that is being blow  
from the business next door. Phil Lieberman said that Randy Hubbard and Deputy Bob Angle ha  
the owners of Creekside Home and Garden, and their business license has expired. Phil Lieber  
uty Bob Angle will go down there next week to discuss this issue.

has been established. There will be a lot more to talk about at that point. Bob Cullen said he would like to be productive to reconsider a public meeting. He doesn't think that the City has treated the public complaints that come through City Hall should be logged. Bob Cullen said that he was alarmed with some of the Citizen Surveys, and these concerns should be addressed. The City is also not interacting with the County Government. The City is entering the Budget process for the year and now is the time to be involved. Public notice will be given for future Budget meetings.

Mayor Laird said that some cities have a data request form which provides a way for staff to track work requests, what type, and when. The City of Eugene has Council on a rotating seating chart, and that should be considered for Lafayette.

Mayor Yarbrough said that he read the minutes from the last meeting, and approximately \$220,000 was allocated for a soda ash injection system. Where is the money coming from? Phil Lieberman said that it is covered by the proceeds of the water bonds and the net effect will be that it will delay construction of part of the water main program by 1-2 years. The improvements and replacement of the water mains will be done first and so that the program is not delayed at all. Terry Yarbrough wanted to know how the extra \$110,000 would be brought in to make up for the additional expenditure. Phil Lieberman said that sewer collections and interest payments would help to replace the additional expenditure. Sewer revenues are coming out better than originally anticipated as well. There will be no problems with making the bond payments for 2 years, and then it will depend on the level of activity in the divisions.

Lieberman said that he received an e-mail from Dave Galati (Council of Governments) about a workshop that is available for City Governments at no charge (during the week). The workshop topics that are available are goal setting and team building. A goal setting workshop could help prioritize the goals for the City. The consensus of Council is that they are open to the idea and Phil Lieberman will check with Dave Galati for available dates and times. Acting Mayor Jackie Carpenter said that this would be beneficial for the neighborhood to be a part of it as well.

## **BUSINESS:**

### **Appointment of Sabrina Rush to the Traffic Safety Committee:**

Acting Mayor Jackie Carpenter said that Sabrina Rush attended the last Traffic Safety Committee meeting and is interested in participating on the committee. Her occupation, as a truck driver, brings a different perspective to the committee. Acting Mayor Jackie Carpenter nominated Sabrina Rush to the Traffic Safety Committee for a term to expire on December 31, 2002. Ron Harris made a motion to accept Acting Mayor Jackie Carpenter's nomination. Bob Cullen seconded the motion. The motion passed, with Terry Yarbrough abstaining due to a conflict of interest (Sabrina is Terry's daughter).

It has been brought to Council's attention that some of the other member's terms have expired. Council has the opportunity to extend their terms until 2003. Terry Yarbrough made a motion to extend Jackie Carpenter's term, Ron Harris, and Andrew Kahler's terms to expire December 31, 2003. Bob Cullen seconded the motion. There was no discussion, and the motion passed unanimously.

Acting Mayor Jackie Carpenter said that she would like her role on Traffic Safety to be a Council liaison position for a Council member.

### **Codifying SDC's (Ord. 537):**

Lieberman said that this is a housekeeping issue, and this ordinance codifies the SDC's that have been adopted by Council. Ordinance 537 does not change the substance of Ordinance 467. Terry Yarbrough made a motion to adopt Ordinance 537 at a single meeting and to read the ordinance by title only. Ron Harris seconded the motion. There was no discussion, and the motion passed unanimously. Phil Lieberman made a motion to adopt Ordinance 537 by title only. Terry Yarbrough made a motion that Ordinance 537 pass to a second reading. Ron Harris seconded the motion. There was no discussion, and the motion passed unanimously. Phil Lieberman made a motion to adopt Ordinance 537 by title only. Terry Yarbrough made a motion to adopt Ordinance 537, as presented. Ron Harris seconded the motion. There was no discussion, and the motion passed unanimously.

anything. Phil Lieberman said that this is a voluntary contribution and if the City decides not to contribute, the City will still be a party to the suit. Bob Cullen said that he thinks the citizens have paid enough and he is opposed to the contribution. There was no more discussion and the motion passed with the support of Mayor Jackie Carpenter, Councilmembers Laura Laird, and Acting Mayor Jackie Carpenter voting aye, Terry Yarbrough and Bob Cullen voting no.

## **BUSINESS:**

### **Nomination for Open Council Seat:**

Acting Mayor Jackie Carpenter said that Gary Philpi did not receive the notice to attend the last meeting and will be interviewed tonight.

#### **Filipi:**

Questions: (1) Why do you want to be on City Council? It is time that more people get involved in government and express their points of view instead of sitting back. People should get involved in everything. (2) How many City Council meetings have you attended in the last six months? This is my first meeting. (3) What are the City's current projects? The watershed, water treatment plant, wastewater treatment plant, and the 3<sup>rd</sup> St. project. (4) Are you able to devote the time needed for this position (Not just for the meetings)? He's willing to do that. (5) What experience do you have with Municipal Government? He has worked for the Lafayette Fire Department. (6) How would you describe the role of a City Council person? Bob Cullen said that the decisions that need to be made at City Council meetings, give his point of view, not being steered by anyone. Be sure, listen to citizen input, be honest and straight forward, and give your full attention to this position. Do you have any questions for the Council, or do you have anything else to add? His question(s) were answered.

Laura Laird said that the time spent on this position varies a lot.

Acting Mayor Jackie Carpenter said that she would like to give the Council the next 2 weeks to think about the candidates' responses and call her with their opinions. Terry Yarbrough asked the candidates to state their qualifications and introduce themselves since he was not at the last meeting. Trena Cranfill said that Joann Stoller called her on Thursday, February 8, 2001 and withdrew her application for Council. Terry Yarbrough suggested that the Council members rank their top three choices on a point basis. The #1 choice will be worth 3 points, the #2 choice will be worth 2 points, and #3 will be worth 1 point. Phil Lieberman said that that would be fine, but it has to be strictly advisory to the Acting Mayor, and it is her decision on who to nominate. Staff will prepare the packet for the next packet that addresses this.

### **Council Applications (revised form):**

Acting Mayor Jackie Carpenter said that Trena Cranfill has put together a new application for City Council members. It is similar to the old application, but has been altered in hopes of answering some qualifying questions. Trena Cranfill said that it is better than what we have now, and it makes the requirements very clear. Laura Laird said that she likes the application but she prefers the question, How would you describe the role of a City Council person?, as opposed to Why do you want to be a City Council person? Ron Harris said that he would support the application with Laura Laird's recommended change. Bob Cullen suggested adding- Have you voted in the last election? Discussion ensued. The voting question could be a possible interview question. Staff will prepare the packet for the next packet that addresses this. Acting Mayor Jackie Carpenter said that she would like to see something similar done for the Planning Commission.

The Council gave permission to hear from the audience. Allen Bristol, 954 E 5<sup>th</sup>, How can a piece of mail be sent to a physical address when most people in town have PO Boxes? Acting Mayor Jackie Carpenter said that a driver's license and any utility bills would have a service address listed on them. Marianne Mitchell said that the Planning Commission has requirements in regards to members' occupation and that not everyone on the Commission has the same occupation. Maybe occupations should be considered for City Council as well. Terry Yarbrough and Ron Harris said that they are not concerned about the requirements for a living when they are running for Council. Bob Cullen said that he is not sure that the requirements would affect who got appointed to Council. Laura Laird said that this form probably won't be used often, as most people will be elected onto City Council.

or Jackie Carpenter said that the committees make recommendations to Council for any major Council person would then have a vote, and would be able to provide Council with a clear understanding of the committee arrived at their recommendation. Discussion ensued on Council liaison roles. Cullen said that the committee members might have an opinion about this. Acting Mayor Jackie Carpenter said staff to look into this further and bring it back to Council at the next City Council meeting. Bob Cullen said having Council liaisons be non-voting members could encourage citizen involvement. Staff will report back to Council again at the next meeting.

## **RESPONSE / DISCUSSION / INFORMATION**

Lieberman said that he received a letter from Wallis Vision clarifying some aspects of their program. Northwest Small Cities Services is offering free water and wastewater workshops designed to help with some of the many challenges facing them. Phil Lieberman will contact Jerry Overgard to see if he is interested in going and also some of the City Staff. If anyone from Council would like to attend, please contact staff as soon as possible.

Minutes from the last Planning Commission meeting are included in your packet and they are reviewed for the Transportation System Plan. There is also a February schedule for the Community Center and a letter from the City Hand clarifying some issues regarding the consideration of a Lafayette Police Department.

## **COMMITTEE REPORTS:**

### **Heritage Days**

The last meeting was cancelled.

### **Parks, Open spaces, Wetland & Conservation**

None.

### **Community Center Update**

The meeting was cancelled because there was not a quorum.

### **Public Work**

Terry Yarbrough said that he has spoken to Randy Hubbard regarding water lines, how they are maintained, who is responsible for them, etc. Terry Yarbrough will be meeting with Phil Lieberman and Randy Hubbard to discuss the issue further.

### **Public Safety**

None.

### **Planning**

The last meeting was cancelled.

## **ADVISORY COMMITTEE REPORT:**

Acting Mayor Jackie Carpenter asked if there was a liaison for the 3<sup>rd</sup> Street Advisory Committee. Council members on the committee as interested citizens already. Acting Mayor Jackie Carpenter asked Council if they would like to see the 3<sup>rd</sup> St. Advisory Committee added to the Committee Reports (agenda) and have the minutes included in the packet. Council agreed. Staff will change the agenda and minutes to the packet.

## **ADJOURNMENT:**

Terry Yarbrough made a motion to adjourn. Ron Harris seconded the motion. There was no discussion. The motion passed unanimously. The meeting was adjourned at 9:00 PM.

**RESOLUTIONS APPROVED ON THIS 22ND DAY OF FEBRUARY, 2001.**

**PROVISED:**

**ATTESTED:**