

**City of Lafayette**  
**City Council Meeting Minutes**  
**March 22, 2001**  
**7:30 PM**

**L TO ORDER:** Acting Mayor Jackie Carpenter called the meeting to order at City Hall at 7:30 p

**G SALUTE:** Acting Mayor Jackie Carpenter led the flag salute.

**L CALL:** Phil Lieberman, City Administrator, called the roll.

**ent:** Ron Harris, Acting Mayor Jackie Carpenter, Bob Cullen, Neil Meads, and Laura Laird.

**ent:** Terry Yarbrough

**Staff Present:** Phil Lieberman, City Administrator; Trena Cranfill, Assistant to the City Administrator; Hubbard, Terry Lucich, and Amy Hidden.

**rs:** Mike Carpenter, Don Leard, Kim Schweiger, Denise Willms, and Debbie Breneman.

### **ROVAL OF MINUTES:**

Harris made a motion to accept the March 8, 2001 minutes. Neil Meads seconded the motion. Discussion, and the motion passed unanimously.

### **OUNTS PAYABLE:**

a Laird made a motion to accept the accounts payable. Ron Harris seconded the motion. Discussion referred to page 3, line 323-What was included in the \$124.06 that was spent on hand soap? The discussion was for about six new dispensers (at City Hall, Sewer Plant, and the City Shop), and supplies for the dispensers. There was no more discussion, and the motion passed unanimously.

Council agreed to move the committee reports to this point in the agenda.

### **MITTEE REPORTS:**

#### **Heritage Days**

Amy Hidden said that Bonnie Pursel, Chairman of Heritage Days, is doing a great job. Council will receive a copy of the Heritage Days update that will be going out in the April utility bills. The Lafayette Fire Department will be the Grand Marshall's for Heritage Days this year. The Fire Department will have a Child Safety Booth before and after the parade on Saturday (August 11). Norm Hand, Yamhill County Sheriff, will be a volunteer in the dunk tank. Many donations have been made, and many events are planned (appearance of Life Flight, best-dressed pet, etc.). There will be a teen dance on Friday, and the Council would like Council to allow a beer garden again this year. Betsy's Restaurant will be holding a breakfast. LCAT will be sponsoring a booth that will be offering free haircuts, and the hair will be donated to Locks for Love. The Volunteer Fire Dept. will be holding a pancake breakfast sometime in May (the event will be split between Heritage Days and the Fire Dept.). Terry Lucich has approved the site for the booths at Commons Park. There will be about 47 booths, and half of them are filled already. Her budget has budgeted some money for Public Works if they have to be called out during Heritage Days. The booths will only be used in an emergency situation. The Committee will also be purchasing (3) benevolent permits handler's permits that cover up to 13 events per location for one year. The budget reflects the inflation for the year 2001. There will be security Friday and Saturday night, and Norm Hand has approved security.

Council gave permission to hear from the audience.

Don Leard, 220 Madison, wanted to know how much the booths are. Amy Hidden said that the booths will be without electricity and \$35 with electricity. Don Leard asked how the business licenses are going to be issued. Phil Lieberman said that staff would be setting the policy to deal with the business licenses.

Neil Meads said that this area is stagnant right now, but he will be meeting with Phil Lieberman to discuss the future plans for this area.

### **Community Center Update**

Bob Cullen said that he has discussed this with Phil Lieberman, and he would like Council to consider abolishing the Community Center Advisory Committee (CCAC), and appointing Linda Littleton as manager of the Community Center. Phil Lieberman said that the Community Center needs a manager (Linda Littleton is willing, she's active in the Community Center, and she is waiting for Council's decision on roles and responsibilities). The main responsibilities of a Community Center manager will be: to coordinate scheduling, is in charge of cleaning, and contacting the City when other things are needed. Bob Cullen said that the reason the CCAC was established was to help the City transition into managing the Community Center. That transition has occurred, and the abolishment of the Committee is so Council can consider. Council asked for this item to be placed on the next City Council agenda.

### **Public Work**

None.

### **Public Safety**

Terry Lucich provided Council with a memo regarding the idea of him becoming the Fire Chief for Carlton, and Lafayette. He would make this his full time job, and resign his position in McMinnville. His goal is to reach out and make a positive impact in other communities. The opportunity arose to become Fire Chief in Carlton, and there is now the opportunity to expand to Yamhill, and make this a joint effort. This would be a positive move for all three cities. This will save the City money in the long run. This is an idea that should at least be explored, as these opportunities for joint ventures don't come along very often. Terry Lucich would be much more accessible if he didn't have the full time position in McMinnville, and with the growth rate in Lafayette, this will definitely benefit the City down the road. Terry Lucich would like to take the next step and begin some negotiations with Yamhill and Carlton. Phil Lieberman said that the estimated share will be about \$28,000. Ron Harris said that this would be an incentive for the volunteers. Terry Lucich said that the next step would be to negotiate the timing, communication, transportation, scheduling, and the consensus of Council is to move forward with the negotiations.

### **Planning**

The meeting was cancelled at the last minute. Skip Wendolowski had forgotten that Phil Lieberman had asked to have the meeting to discuss the quorum problem. The issue will be discussed at the next meeting (April 5, 2001).

### **3<sup>rd</sup> St. Advisory Committee**

The next meeting will be following the Town Hall meeting, April 7, 2001 at 1 p.m.

### **PERMITS OF INTERESTED CITIZENS:**

Debbie Willms, 585 3<sup>rd</sup> St., wanted to ask for Council's permission to use Perkins Park on Saturday, April 14, 2001 for Easter Festivities (Easter egg hunt). It will be for about four hours in the morning. The attendance was from 600-800 people. 25 bales of hay are needed for boundaries, if anyone knows of some bales, please would donate them. The consensus of Council is to allow the Lafayette Community Action Team to use Perkins Park for Easter Festivities on April 14, 2001.

### **MINUTE DISCUSSION FROM THE COUNCIL:**

Debbie Laird said that she had a problem with the way Wascher School dealt with the earthquake, and that there had been a gun threat, which she feels was also handled poorly. She hasn't seen that there is

a Laird said that the problem is when people get the run around if they ask questions. Inform ested and there was no response. When someone has to chase after someone to get a tions, it becomes a problem.

ncil gave permission to hear from the audience, and Acting Mayor Jackie Carpenter asked the r audience to state his name. He said that if you want to play these silly little games.... Laura Laird ocedure; you need to state your name for the minutes. He said that the Acting Mayor did not a le on either side of him for their name, but that's fine if you want to play these silly little games- Madison, The problem with the school and them treating Laura so terribly is she is the most arrog I have ever had to listen to in my entire life. Automatically, you get disgusted. Laura Laird said ld not like to listen to me, there is the door. Don Leard told Laura Laird to shut her mouth. Neil Me Leard to leave. Acting Mayor Jackie Carpenter said that the Council would like Don Leard to le d said that he was not going to leave. Laura Laird asked if they needed to call a Deputy, and to go ahead. Bob Cullen asked to change the subject, and Laura Laird said that there are rules lting Council members. Laura Laird said that she would like him removed. Phil Lieberman sa ncil asked him to leave and he will call the Sheriff if he has to. Don Leard refused to leave and called.

Cullen made a motion to take a 10-minute break. Ron Harris seconded the motion. The ssion and the motion passed unanimously. A break was taken at 8:30 p.m. meeting was called back to order at 8:45 p.m.

Sheriff's deputy asked for a break for an opportunity to speak with the Acting Mayor. The Sheri ouncil could choose to have Don Leard arrested, or they can choose a peaceful resolution and a if he doesn't disrupt the meeting further. He is not willing to leave the meeting before he ad da item, and if the Council wants him to leave, they will have to have him arrested. The Council the Sheriff stay and then Don Leard could stay.

## **BUSINESS:**

### **Purchase of Backhoe and Pickup:**

dy Hubbard said that he was asked to come tonight because the Council had some questions abo hoe. The 2000-01 budget included \$70,000 for the purchase of a new backhoe and pickup. S has been about \$6,500 spent on repairs of the old backhoe, and many other repairs are n hoe is a vital piece of equipment for a City. The old backhoe was purchased used from another C old and tired. Three bids were gathered on similar machines for Council's review. Neil Meads sa s that the City incurred for repairs wouldn't be necessary if a new machine is purchased. The nev lso carry a better warranty for parts, repairs, etc. Randy Hubbard said that he wasn't sure on th warranty, but it is probably a 1-year warranty with a 5-year extension for smaller parts. There is for a backhoe than a person realizes. Randy Hubbard is expecting to sell the old backhoe f 00. The John Deere and the Case backhoe are comparable machines. John Deere has a parts c resham. Discussion ensued.

dy Hubbard said that someone from the company (that the City purchases from) would come o yone to operate the machine. Phil Lieberman said that he is in favor of this. Consensus of Council is to authorize Randy Hubbard to purchase the John Deere backhoe.

dy Hubbard said that he is looking to add a 2WD, ext. cab pickup to the City's fleet. The City curr tbed, a service vehicle, and a small Toyota pickup. One of the utility workers usually has to transp bard around town due to the lack of transportation. The new vehicle could be used for schoolin ng up parts, etc. Discussion ensued.

dy Hubbard said that he would like to standardize a color for the vehicles. The Tovota is gray.



boilerplate of this contract is complete and it is the final draft. The exhibits (A&B) still have to be reviewed by Paul Elsner. The CUB (Citizen's Utility Board) has made a number of recommended changes reflected in the contract. The CUB has not been cut out of the process. Many people have reviewed the contract very carefully. Bob Cullen made a motion to authorize the City Administrator and/or Acting Mayor to review the Montgomery Watson contract once DEQ (Department of Environmental Quality), OECDE (Office of Economic and Community Development Department), and Paul Elsner have approved the documents. The motion was seconded. Discussion- Acting Mayor Jackie Carpenter referred to page 5-conflict of interest. She wanted to know if this could pertain to her husband if his company does work on the sewer project. Phil Lieberman said that conflict of interest means that the City's officers cannot personally benefit from the contract since her husband does not own the company it would not be a conflict of interest. There was no discussion and the motion passed unanimously.

### **CASA Payments In Lieu Of Taxes (PILOT):**

Lieberman said that this is to inform Council that the City will not receive a PILOT this year from the development. The development did not make money in 2000, and so the City does not receive a payment. Phil Lieberman wrote a letter to the Housing Authority in response to this, and said that it was unreasonable to require the City to provide depreciation and amortization in their financial statements. Laura Laird said that she thought the City agreed to in order to build in Lafayette, and Phil Lieberman said that it was. Neil Mead said that he can see from reading the documents that there were no exact figures that were agreed to, and that the City would receive it for sure. Ron Harris said that it sounded good when they were trying to build the development, but it is not turning out the way it was anticipated. Acting Mayor Jackie Carpenter asked that the City file for an annual review.

### **Westech Contract for Watershed Improvements (Res. 01-07):**

Lieberman said that the Council had previously recommended that the City go beyond the soda ash treatment to include the hypochlorite injection and the telemetry. The increase in the scope of the project has caused an increase in engineering costs. Staff is asking that Council rescind the previous Resolution authorizing the engineering contract with Westech and approve the new Resolution authorizing the engineering contract with Westech at the higher price. The increased cost of the project will be paid for out of the water bond proceeds. Discussion ensued. Bob Cullen made a motion to adopt Resolution 01-07, as presented. Ron Harris seconded the motion. Discussion- Bob Cullen asked if there was a list of violations caused by the lead and copper in the water. Phil Lieberman said that there was a test conducted by the state that resulted in an amount of lead and copper in the water. The City received a Safe Drinking Water Loan for \$110,000 (10% of the total) and the other \$110,000 will be paid for out of the water bond proceeds. There was no more discussion and the motion passed unanimously.

### **Emergency preparedness procedures:**

Paula Cranfill said that she just received the disaster plan from the City of McMinnville today and has a meeting to make a recommendation to Council. Staff is recommending that this agenda item be tabled until the next meeting. The Consensus of Council was to table the agenda item until the next meeting.

### **RESPONSE / DISCUSSION / INFORMATION**

Phil Lieberman said that the Council received a memo from Ed Sigurdson regarding the status of the water project. A joint Council meeting with the Dayton City Council is scheduled for April 12, 2001 to discuss the options for the project. The OSU Extension Service has provided some farm statistics in Yamhill County. The Board of Commissioners has officially denied the use of farmland for the Dayton/Lafayette reservoir site. The Mayor of Yamhill is applying for a \$5,000 grant that will allow them to study any potential water source. This letter is for information purposes only. Each Council member needs to file a Statement of Economic Interest by April 17, 2001. If anyone needs a copy of one, please notify the City Administrator.

**YOUR'S REPORT:**

There are some workshops available (Adventures in Governing) if any of the Council is interested in attending. Please let staff know if anyone would like to sign up.

**JOURN:**

Cullen made a motion to adjourn. Neil Meads seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at 11:00 PM.

Minutes approved on this 12th day of April, 2001.

**PROVEE:**

**ATTESTED:**

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Mayor Jacquelyn Carpenter

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Phil Lieberman, City Administrator