

City of Lafayette
City Council Meeting Minutes
November 10, 2005
6:30 PM

- 1. CALL TO ORDER:** Mayor Don Leard called the meeting to order at City Hall at 6:30 p.m.
- 2. FLAG SALUTE:** Mayor Don Leard led the flag salute.
- 3. ROLL CALL:** Diane Rinks, City Administrator, called the roll.
Present: Mayor Don Leard, Lisa Heatherly, Art Bixman (arrived late at 6:33 p.m.), Jim Sieber, and Bob Cullen.
Absent: Steve Malone (excused), and Michael Roberts (excused).
City Staff Present: Diane Rinks- City Administrator, Trena McManus- Assistant to the City Administrator, and Jim Anderson- Public Works Foreman.
Others: Betty Roberts, Sergeant Tim Svenson- Yamhill County Sheriff's Office.
- 4. APPROVAL OF MINUTES:**
Bob Cullen made a motion to accept the October 13, 2005 minutes. Lisa Heatherly seconded the motion. There was no discussion and the motion passed unanimously.
- 5. REVIEW PROCEEDINGS AND APPROVE MINUTES OF SPECIAL MEETINGS:**
None.
- 6. ADDITIONS AND DELETIONS:**
Diane Rinks added the following items to the agenda: Departmental report #5- Sheriff report, and Legislative Action #2- Resolution 2005-20- City Park Well repairs. There were no other additions or deletions.

Art Bixman arrived late at 6:33 p.m.
- 7. PUBLIC HEARINGS:**
None.
- 8. CITIZEN INPUT ON NON-AGENDA ITEMS:**
Betty Roberts, 160 W. 13th St.- said that she does not feel that the work that was done on the welcome signs on each end of town was adequate.
- 9. DEPARTMENTAL REPORTS:**
 - 1) City Administrator report:**
Diane Rinks said that the construction of the sewer plant is progressing. Bob Cullen asked if the weather has slowed down work on the project at all and Diane Rinks said no. The "in-water" work has been completed and they have nearly completed installing the sewer line down Madison Street. Diane Rinks said that she provided the Council with a copy of the latest Regional Water Task Force (which Diane participates in) meeting minutes. The task force is working well together, and it is valuable for the City to be a part of it.
 - 2) Accounts payable report:**
Art Bixman asked about the bill from Roto-Rooter, and Diane Rinks said that it was for two separate incidents. One was for City Hall as there was a sewer line backup. This line will be replaced in the near future as it has caused chronic problems. The other incident was at a house on 15th Street where there was a plug in the sewer main that backed up into the resident's bathroom.
 - 3) Public Works report:**
Jim Anderson talked about the status of the wells/springs. Jim Anderson said that well #10 was shut down last week when it reached 13 feet. There comes a point when irreversible damage could be done to the well, so the decision was made to shut it off for the year. The other wells are doing alright for now, and the springs are slowly picking up. Jim Anderson said that he will be experimenting with the controls on the reservoir to maximize the spring water captured to allow the wells to rest for longer periods. Discussion ensued.
 - 4) Fire Department report:**
There were no questions on this report.

5) Sheriff report:

(Added by Diane Rinks under 'Additions and Deletions'.)

Sergeant Tim Svenson said that it was a busy month for calls in Lafayette in October. A repeat offender (for burglary) was arrested again. There was some discussion about penalties for repeat offenders.

10. LEGISLATIVE ACTIONS:

1) Ordinance 579- Western Oregon Waste Franchise (first reading):

Diane Rinks said that the franchise with WOW (Western Oregon Waste)/City Sanitary has expired, and it is now ready to be renewed. The first reading of the ordinance will be done tonight, and the second reading and adoption will be done at the December meeting. Joe Cook from Western Oregon Waste will also be at the next meeting to discuss the new rate structure and answer any questions the Council may have. The rate structure will be adopted by separate resolution. The ordinance includes a description of services that will be provided by Western Oregon Waste.

Bob Cullen asked if they have made any provisions for curbside yard debris pickup and Diane Rinks said no. Yard debris has to be taken to the recycling depot in McMinnville.

Jim Sieber made a motion to read Ordinance 579 by title only. Art Bixman seconded the motion. There was no discussion and the motion passed unanimously. Diane Rinks read the ordinance by title only- 'In the matter of an Ordinance granting a non-exclusive franchise to Western Oregon Waste for the purpose of solid waste management, and fixing terms, conditions, and compensation of such franchise.'

2) Resolution 2005-20- City Park Well pump repairs:

(Added by Diane Rinks under 'Additions and Deletions')

Diane Rinks said that when the power went out a few weeks ago, the pump at the City Park Well blew a fuse and burned up. The well needs to get back up and running, so Public Works asked Schneider Pump to come out and give a quote for the necessary repairs. The well currently produces about 40-45 gpm (gallons per minute), and the design capacity for the current pump is for 150 gpm. Since the well isn't producing close to 150 gpm, the quote for the new pump is for 85 gpm. The quote is for \$9,397, which includes pump replacement and electrical repairs. The new pump and electrical panel will provide protection against burning up the pump in the event of a power outage in the future. Discussion ensued.

Art Bixman made a motion to adopt Resolution 2005-20, as presented. Lisa Heatherly seconded the motion. Discussion- Bob Cullen wanted to declare a **potential** conflict of interest as he used to work for Schneider Pump, but he has had no contact with them regarding this issue. There was no more discussion and the motion passed unanimously.

11. ACTION ITEMS:

1) League of Oregon Cities request for legal fees (Qwest litigation):

Diane Rinks said that the League of Oregon Cities has been fighting a legal battle with Qwest on behalf of many Oregon Cities over their refusal to pay telecom franchise fees. They are still pursuing the case and are again asking cities to voluntarily contribute 2% of their annual telephone franchise receipts to help cover the rising costs of the legal fees associated with this case. Diane Rinks said that 2% of the City's telephone franchise fees (Sprint and Verizon) would be \$228.36. If the City were to just contribute 2% of Verizon's franchise fees, it would amount to \$112.62. There was some discussion as to whether the City should contribute \$228.36 or \$112.62.

Jim Sieber made a motion to contribute \$228.36 to the League of Oregon Cities for legal fees associated with the Qwest franchise fee case. Bob Cullen seconded the motion. There was no more discussion and the motion passed unanimously.

2) Engineering for water line on Madison Street bridge:

Diane Rinks said that the County has entered into a contract with OBEC Engineering for the engineering of the new Madison Street/Lafayette Highway bridge. That contract did not include provisions for the engineering of the City's water line that will run under the new bridge. OBEC has expressed an interest in designing the placement of the line in conjunction with designing the bridge. Diane Rinks said that she thinks that allowing OBEC to engineer the placement of the water line will help the project flow easier and will speed the whole process up. Diane Rinks said that she has spoken to the City Engineer (Denny Muchmore- Westech Engineering), and he had no issue with OBEC doing the design on the water line.

Bob Cullen made a motion to authorize the City Administrator to enter into a contract with OBEC Engineering for the engineering of the water line on the Madison Street bridge for an amount not to exceed \$10,518. Art Bixman seconded the motion. There was no discussion and the motion passed unanimously.

12. DISCUSSION ITEMS:

1) Worksession- Water System priorities:

Diane Rinks said that the Council needs to start thinking about making some long term choices on the priorities of the City's water system, and how these projects will be funded. Diane Rinks' list of water system projects were as follows (costs are estimates): bridge line design (\$10,500), water master plan update (\$30,000), water management conservation source evaluation (\$10,000), Dayton well (1well)- design/bid (\$40,000), construction (\$250,000), or both wells- design/bid (\$30,000), construction (\$375,000), new reservoir/AC line (\$2.9 mil.), and bridge line replacement (\$150,000). Diane Rinks said that the projects that are in this years budget are the bridge line design, water master plan update, water management conservation plan source evaluation, and there is enough money to start the design/bid process on both Dayton wells. Diane Rinks stressed the importance of getting another well online, and said that there is about \$170,000 in the water capital projects fund to go towards the construction costs of a well. However, if the City has to pay for the cost of moving the water line that will go under the new Madison Street bridge, that will take about \$150,000. She is hopeful that she will be able to negotiate a deal with the County that would result in the County paying for the costs of moving the line. Bob Cullen asked if the transmission lines have enough capacity in them to handle another water source and Diane Rinks said yes. Another priority for the City needs to be securing funding for a new reservoir. Discussion ensued. The Council agreed with Diane's list of priorities for the water system.

Art Bixman said that he had a concern about the power outage last week because the Verizon phone lines went out also, and he thought the system was supposed to have a battery backup. Diane Rinks said that she has never heard of a battery backup requirement on phone systems, but she will look into this.

13. COMMITTEE REPORTS:

None.

14. MAYOR'S REPORT:

Mayor Don Leard reviewed the complaints that were received.

15. REVIEW OF HANDOUT MATERIAL:

None.

16. ADJOURNMENT:

Art Bixman made a motion to adjourn. Lisa Heatherly seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at approximately 8:05 p.m.

Minutes approved on this 8th day of December, 2005.

APPROVED:

ATTESTED:

Mayor Don Leard

Diane Rinks, City Administrator