

City of Lafayette
City Council Meeting Minutes
January 12, 2006
6:30 PM

- 1. CALL TO ORDER:** Mayor Don Leard called the meeting to order at City Hall at 6:30 p.m.
- 2. FLAG SALUTE:** Mayor Don Leard led the flag salute.
- 3. ROLL CALL:** Diane Rinks, City Administrator, called the roll.
Present: Mayor Don Leard, Lisa Heatherly, Steve Malone, Jim Sieber, Bob Cullen, and Michael Roberts.
Absent: Art Bixman.
City Staff Present: Diane Rinks- City Administrator, Trena McManus- Assistant to the City Administrator, and Fire Chief Terry Lucich.
Others: Sergeant Tim Svenson- Yamhill County Sheriff's Office, Bozeb Beckwith, and approximately 1 other.
- 4. APPROVAL OF MINUTES:**
Steve Malone made a motion to accept the December 8, 2005 minutes. Michael Roberts seconded the motion. There was no discussion and the motion passed, with Jim Sieber abstaining (he was absent from the last meeting).
- 5. REVIEW PROCEEDINGS AND APPROVE MINUTES OF SPECIAL MEETINGS:**
None.
- 6. ADDITIONS AND DELETIONS:**
Diane Rinks added the following item to the agenda: Departmental report #5- Sheriff report, and Action Item #4- Intergovernmental Agreement with Dayton. There were no other additions or deletions.
- 7. PUBLIC HEARINGS:**
None.
- 8. CITIZEN INPUT ON NON-AGENDA ITEMS:**
None.
- 9. DEPARTMENTAL REPORTS:**
 - 1) City Administrator report:**
Diane Rinks said that Public Works has been working on maintaining the proper PH levels in the watershed. The springs have picked up to about 300 gpm, so they have had to adjust the PH levels to deal with treating that much spring water. The windstorm that occurred about a week ago caused a tree to fall on the power lines that lead into the watershed, so the wells and pumps were without power for a few hours until PGE could get out to fix it. Public Works has been trying to keep up with all of the rainy weather and dealing with the catch basins/drainage issues. The debris from some trees at 7th and Bridge plugged a culvert and this became a real problem during the heavy rains last week. Roto Rooter was called out to fix the problem. Mayor Don Leard suggested talking to the property owners in that area to see if they would mind if the City had those trees removed. The sewer plant has overflowed twice with all the rain (December 28 and 30). All of the correct notification and reporting was done as required in our permit.
 - 2) Accounts payable report:**
There were no questions on this report.
 - 3) Public Works report:**
Diane Rinks said that there was one test that was done at the sewer plant in December where we exceeded our daily maximum for fecal coliform. Extra sampling was done throughout the rest of the month to bring the average down to within our permit parameters.
 - 4) Fire Department report:**
There were no questions on this report.

5) Sheriff report:

(Added by Diane Rinks under 'Additions and Deletions'.)

Sergeant Tim Svenson said that the total number of calls in 2004 was 1,697 and in 2005 there was 1,710 calls. He also reviewed the call report for December 2005.

10. LEGISLATIVE ACTIONS:

1) Resolution 2006-01- NIMS (National Incident Management System):

Bob Cullen made a motion to adopt Resolution 2006-01, as presented. Michael Roberts seconded the motion. There was no discussion and the motion passed unanimously.

2) Ordinance 580- Zone Change and Comp. Plan Amendment (Brotherton):

Michael Roberts made a motion to adopt Ordinance 580, as presented and read the Ordinance by title only. Lisa Heatherly seconded the motion. Diane Rinks read the Ordinance by title only- 'In the Matter of an Ordinance Amending the Lafayette Comprehensive Plan Map and the Zoning Map.' There was no discussion. Diane Rinks read the Ordinance by title only and the motion passed unanimously.

3) Ordinance 581- YCOM (Yamhill Communications) Agreement Amendment:

Jim Sieber made a motion to adopt Ordinance 581, as presented and read the Ordinance by title only. Lisa Heatherly seconded the motion. Diane Rinks read the Ordinance by title only- 'An Ordinance Amending the Yamhill Communications Agency Agreement.' There was no discussion. Diane Rinks read the Ordinance by title only and the motion passed unanimously.

4) Ordinance 582- Amend Lafayette Municipal Code- Planning Commission:

Lisa Heatherly made a motion to read Ordinance 582 by title only. Bob Cullen seconded the motion. There was no discussion and the motion passed unanimously. Diane Rinks read the Ordinance by title only- 'An Ordinance amending Section 2.060, 2.070 and 2.075 of the Lafayette Municipal Code to establish terms of membership for the Planning Commission, allowing the chairperson to vote, and clarify staff attendance requirements.' Michael Roberts made a motion to adopt Ordinance 582, as presented. Bob Cullen seconded the motion. There was no discussion and the motion passed unanimously.

5) Ordinance 583- Amend Lafayette Municipal Code- Water Regulations:

Bob Cullen made a motion to read Ordinance 583 by title only. Steve Malone seconded the motion. There was no discussion and the motion passed unanimously. Diane Rinks read the Ordinance by title only- 'An Ordinance amending Section 4.225, 4.260, and 4.265 of the Lafayette Municipal Code to correct and clarify the imposition of penalties for violations.' Bob Cullen made a motion to adopt Ordinance 583, as presented. Lisa Heatherly seconded the motion. There was no discussion and the motion passed unanimously.

11. ACTION ITEMS:

1) Accept FY04-05 Audit:

Jim Sieber made a motion to accept the FY04-05 Audit. Bob Cullen seconded the motion. There was no discussion and the motion passed unanimously.

2) Approve purchase of fire engine:

Fire Chief Terry Lucich said that back in 2004, he had asked the Council's permission to pursue the purchase of a used fire engine. That purchase did not work out (Lafayette was not the high bidder), but he has located another engine that would benefit the Lafayette Fire Department. This engine is a 1990 Western States fire engine from the Turner Fire District, and we have negotiated a price of \$25,000 plus the City's older engine (1984 FMC), and old SCBA's (Self Contained Breathing Apparatus). New SCBA's will be purchased with the FEMA (Federal Emergency Management Administration) grant that the Fire Department received this year. This new engine would provide a safer, better equipped and more efficient way of responding to a fire. Michael Roberts asked if this purchase is within the City's budget and Diane Rinks said yes. Bob Cullen made a motion to approve the purchase of a 1990 Western States fire engine from the Turner Fire District for the price of \$25,000 plus the Fire Department's 1984 FMC engine and old SCBA's. Lisa Heatherly seconded the motion. Discussion- Lisa Heatherly thanked Fire Chief Terry Lucich for the time and effort that he put into getting this proposal together. There was no more discussion and the motion passed unanimously.

3) Amendment to Municipal Judge Contract:

The City currently pays the City of Carlton \$200 per month for Municipal Court Judge Services. Carlton treats the judge as an employee and therefore has to pay payroll taxes on that amount. They have requested that we amend the monthly contract fee to \$224 to cover those costs. There is also a proposed change to Section (3) (c) of the contract to reflect the current practice of not paying for any month that we do not hold court. Bob Cullen made a motion to approve recommended changes to the existing Intergovernmental Agreement with the City of Carlton for the provision of Municipal Court Judge services. Michael Roberts seconded the motion. Discussion- Diane Rinks said that the City of Carlton has requested that this be effective retro-active to November 2005. There was no more discussion and the motion passed unanimously.

4) Intergovernmental Agreement with City of Dayton:

(Added by Diane Rinks under 'Additions and Deletions')

Diane Rinks said that the Public Works Superintendent in Dayton (Bruce Bilodeau) is no longer employed there. Therefore, Dayton does not have the needed certifications to operate the water and sewer systems. Diane Rinks said that she spoke with Jim Anderson and Roy Loftis about helping Dayton out (through an Intergovernmental Agreement) until they can get a new person hired who has the proper certifications. They are willing to help, and they don't feel that it will take a large amount of their time. Bob Cullen made a motion to enter into an Intergovernmental Agreement with the City of Dayton (for the provision of a 'designated operator' for the City of Dayton's Wastewater Treatment facility and Water Treatment plant). Michael Roberts seconded the motion. There was no discussion and the motion passed unanimously.

12. DISCUSSION ITEMS:

1) February Meeting Schedule:

Diane Rinks said that she will not be available at the regularly scheduled Council meeting in February because she will be attending a conference. It was the consensus of the Council that the February Council meeting will be the goal setting session (to be discussed further under the next agenda item).

2) Goal Setting Session:

Diane Rinks said that Dave Galati (Council of Governments) is willing to facilitate a goal setting session for the City Council at no cost. The Council agreed to have Dave Galati facilitate the Goal Setting Session. After some discussion, the Council decided to have the session on Saturday, February 4, 2006 at 8:00 a.m. This session will be advertised as the Council's regular monthly meeting for February.

13. COMMITTEE REPORTS:

There was a letter submitted from Bonnie Pursel expressing interest in becoming the Heritage Days director again. Michael Roberts made a motion to recommend to Mayor Don Leard that he appoint Bonnie Pursel as Heritage Days director. Lisa Heatherly seconded the motion. There was no discussion and the motion passed unanimously. Mayor Don Leard appointed Bonnie Pursel as director of Heritage Days.

14. MAYOR'S REPORT:

Mayor Don Leard thanked the staff for doing such a good job over the past year. He also thanked the Council for all of the time and effort they put forth this year.

15. REVIEW OF HANDOUT MATERIAL:

None.

16. ADJOURNMENT:

Bob Cullen made a motion to adjourn. Michael Roberts seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at 7:37 p.m.

Minutes approved on this 16th day of February, 2006.

APPROVED:

ATTESTED:

Mayor Don Leard

Diane Rinks, City Administrator