

**City of Lafayette**  
**City Council Meeting Minutes**  
**February 16, 2006**  
**6:30 PM**

- 1. CALL TO ORDER:** Mayor Don Leard called the meeting to order at City Hall at 6:30 p.m.
- 2. FLAG SALUTE:** Mayor Don Leard led the flag salute.
- 3. ROLL CALL:** Diane Rinks, City Administrator, called the roll.  
*Present:* Mayor Don Leard, Lisa Heatherly, Art Bixman, Jim Sieber, and Bob Cullen.  
*Absent:* Steve Malone (excused), and Michael Roberts.  
*City Staff Present:* Diane Rinks- City Administrator, Trena McManus- Assistant to the City Administrator.  
*Others:* Sergeant Tim Svenson- Yamhill County Sheriff's Office, Fidel Banuelos, and Dee Banuelos.
- 4. APPROVAL OF MINUTES:**  
Bob Cullen made a motion to accept the January 12, 2006 minutes. Jim Sieber seconded the motion. There was no discussion and the motion passed unanimously.
- 5. REVIEW PROCEEDINGS AND APPROVE MINUTES OF SPECIAL MEETINGS:**  
None.
- 6. ADDITIONS AND DELETIONS:**  
Diane Rinks added the following items to the agenda: Departmental report #5- Sheriff report, and Action Item #2- Paving of Jackson Street. There were no other additions or deletions.
- 7. PUBLIC HEARINGS:**  
None.
- 8. CITIZEN INPUT ON NON-AGENDA ITEMS:**  
None.
- 9. DEPARTMENTAL REPORTS:**
  - 1) City Administrator report:**

Diane Rinks reviewed the information in her written report with the council. She explained that we did not end up having to enter into the Intergovernmental Agreement with Dayton that the council authorized at the last meeting because they are contracting with an individual that meets their certification requirements to be their interim director. She informed the council that our new maintenance worker started on January 30<sup>th</sup> and seems to be doing well. Public Works has been able to remedy the problems we were experiencing with the PH levels in the watershed and that the sewer plant is progressing. We have not yet been given any projections of when the new plant may be ready because there has been a delay in getting the MCC's (motor control panels).

Diane also reported to the council that the YCOM board unanimously voted at their last meeting to direct the Yamhill County Counsel draft a new 190 Agreement that would essentially do away with the full 15 member board that currently is supposed to oversee YCOM and replace it with a 5 member executive board under the direction of the Sheriff. This proposal was made by Sheriff Crabtree and his intent is that the Sheriff be the chair of the executive board and also the director of YCOM. Councilor Cullen expressed concern that the individual agencies would not longer have a vote. Diane informed the council that in her opinion, this would be a step in the right direction as the current board has become totally dysfunctional. Hopefully the agreement will be finalized and can be discussed more in depth at the next meeting.

The other item discussed from her report was the county bridge project on Madison Street. Information concerning a previous grant obtained for improvements at Terry Park has surfaced which has caused us to lose a lot of our bargaining position in dealing with the cost of replacing our water line. Because of that previous grant, we must "mitigate" the loss of any land in Terry Park by replacing it with other park property. Our biggest problem with this is that there really isn't much potential park property available within the city. The county will be working with us to have the required appraisals completed and Diane will be meeting with Bill Gille and Commissioner Lewis to continue negotiating our costs.

**2) Accounts payable report:**

Art Bixman questioned what he felt was an extremely high bill from PGE. Diane explained that the bill may be a little higher than normal because of the amount of pumping that the sewer system has been doing to keep up with all the rain. Bob Cullen suggested we look into having a rate efficiency study done to help keep these costs down.

**3) Public Works report:**

There were no questions on this report.

**4) Fire Department report:**

There were no questions on this report.

**5) Sheriff report:**

(Added by Diane Rinks under 'Additions and Deletions'.)

Sergeant Tim Svenson informed the council that Deputy Whitlow is now training deputy Jackson and familiarizing him with the town. They have been busy in town and had a DUI arrest. Bob Cullen questioned one of his neighbors getting ticketed for parking on the wrong side of the street. He indicated that she was quite upset. Sergeant Svenson explained that a lot of complaints come to city hall about parking and for the past year or so the deputies have been giving warnings to people. What then happens is that the person being talked to wants them to go talk to someone else who's doing the same thing. They always try to talk to people before issuing a ticket, but they have finally gotten to the point where they have started issuing citations. Diane explained that most of the requests to issue citations come from city hall because of the number of complaints we receive.

**10. LEGISLATIVE ACTIONS:**

None.

**11. ACTION ITEMS:**

**1) Renewal of contract with Oregon Fire Service Museum:**

A motion was made by Bob Cullen and seconded by Jim Sieber to renew the contract. During discussion, Mayor Don Leard stated that he was not in favor of renewing the contract as he feels that this equipment should be on display somewhere here in town. He felt we should call Shirley Venhaus at the Historical Society to see if they have room to store these items. Bob Cullen thought that the hand pumper is already in the museum but Don didn't think so. Art Bixman stated that we need to find out where it is and what condition it is in. Staff was directed to check with the Historical Society and call the Oregon Fire Service Museum to verify the whereabouts of these items. A vote was called on the motion which failed.

Art Bixman then made a motion to table this issue until we have further information. Lisa Heatherly seconded the motion and it passed unanimously.

**2) Paving of Jackson Street:**

(Added by Diane Rinks under 'Additions and Deletions')

Diane Rinks said that it has become almost impossible to keep ahead of the pot holes on Jackson Street between 3<sup>rd</sup> and 4<sup>th</sup>. The pavement in that area is very deteriorated and just cold patching the pot holes only makes it better for a short period of time. She and Jim Anderson have discussed this and would like to have the worst part of this block overlaid. Jim has gotten several bids for doing this work and staff recommends that the contract be awarded to Signature Paving from Newberg. A motion was made by Bob Cullen and seconded by Lisa Heatherly to authorize the City Administrator to enter into a contract with Signature Paving for option one for an amount not to exceed \$4680.60 for the overlaying of a portion of Jackson Street between 3<sup>rd</sup> and 4<sup>th</sup>. There was not discussion and the motion passed unanimously.

**12. DISCUSSION ITEMS:**

**1) Oregon Government Standards and Practices Comm.-Statement of Economic Int.:**

Trena McManus gave her annual reminder to the council concerning the requirement that they fill out and return these forms by April 15th.

**2) Re-Schedule Goal Setting Session:**

Diane said she wanted to try and re-schedule the goal setting session at this meeting when everyone would be here, but since Michael and Steve aren't here, she'll check with them to see if March 4<sup>th</sup> would work. It was decided that we'd meet at 10:00 a.m. and Don Leard said he'd buy pizza for lunch. Bob, Jim, Art and Lisa all indicated that the 4<sup>th</sup> would work for them. Diane will check with the others to make sure that will work with them.

**3) Lafayette Highlands Phase III Park Properties:**

Diane informed the council that she had been approached by the developer of Lafayette Highlands Phases II and III about the possibility of them purchasing back the lots that they will be required to give to the city as a condition of approval for their subdivision. Bob Cullen reminded the council that the requirement that the developers give the city two lots in Lafayette Highlands for a park was hard fought. Diane told the council that she had gone back and reviewed the minutes of the council meeting where this condition was added and that there is no requirement for the developer to construct a park and no requirement for maintenance. She stated that staff is not sure that these small park parcels are in the best interest of the city because of the maintenance problems they present. A park of similar size in McMinnville was developed about three years ago at a cost of about \$20,000. She stated that one of the reasons she was bringing this to the council at this time was that the "sale" of these parcels could possibly help finance the acquisition of a larger park area in conjunction with the mitigation issue that was discussed earlier concerning Terry Park. Bob Cullen stated that he feels the community really needs to see something along the lines of parks improvements in this coming year, not just planning. There appeared to be some interest on the council's part to look into this further. Diane indicated she would do so and bring this issue back to the council at a later date.

**13. COMMITTEE REPORTS:**

None

**14. MAYOR'S REPORT:**

None.

**15. REVIEW OF HANDOUT MATERIAL:**

Mayor Don Leard reviewed the complaints that were received.

**16. ADJOURNMENT:**

Bob Cullen made a motion to adjourn. Art Bixman seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at 7:38 p.m.

**Minutes approved on this 9th day of March, 2006.**

**APPROVED:**

**ATTESTED:**

\_\_\_\_\_  
Mayor Don Leard

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Diane Rinks, City Administrator