

City of Lafayette
City Council Meeting Minutes
March 9, 2006
6:30 PM

- 1. CALL TO ORDER:** Mayor Don Leard called the meeting to order at City Hall at 6:30 p.m.
- 2. FLAG SALUTE:** Mayor Don Leard led the flag salute.
- 3. ROLL CALL:** Diane Rinks, City Administrator, called the roll.
Present: Mayor Don Leard, Lisa Heatherly, Art Bixman, Jim Sieber, Michael Roberts, and Bob Cullen.
Absent: Steve Malone (excused).
City Staff Present: Diane Rinks- City Administrator, Trena McManus- Assistant to the City Administrator, Jim Anderson- Public Works Foreman, and Terry Lucich- Fire Chief.
Others: Sergeant Tim Svenson- Yamhill County Sheriff's Office, Janine Haan- McMinnville School District, and David Horner- McMinnville School District.
- 4. APPROVAL OF MINUTES:**
Lisa Heatherly made a motion to accept the February 16, 2006 minutes. Art Bixman seconded the motion. There was no discussion and the motion passed unanimously.
- 5. REVIEW PROCEEDINGS AND APPROVE MINUTES OF SPECIAL MEETINGS:**
Art Bixman made a motion to accept the March 4, 2006 meeting minutes. Bob Cullen seconded the motion. There was no discussion and the motion passed unanimously.
- 6. ADDITIONS AND DELETIONS:**
Diane Rinks added the following items to the agenda: Departmental report #5- Sheriff report.
- 7. PUBLIC HEARINGS:**
None.
- 8. CITIZEN INPUT ON NON-AGENDA ITEMS:**
None.

PRESENTATION FROM MCMINNVILLE SCHOOL DISTRICT REGARDING SCHOOL DISTRICT'S BOND PROPOSAL

Janine Hahn- McMinnville School District, said that a \$96 million dollar bond proposal will be going before the McMinnville School Board next week where they will take official action to have this proposal placed on the ballot in May 2006. This proposal is the result of a 1 year long-range facilities task force, phone surveys, and community meetings in McMinnville and Lafayette. The bond proposal will include over \$7.5 million in improvements to Wascher Elementary School. Discussion ensued.

- 9. DEPARTMENTAL REPORTS:**
 - 1) City Administrator report:**
There were no questions on this report.
 - 2) Accounts payable report:**
Michael Roberts asked about the payment to Brian Smith and Diane Rinks said that he is the Building Inspector. There were no other questions on this report.
 - 3) Public Works report:**
Jim Anderson said that he has been working on a proposal to make some improvements to Perkins Park as discussed in last years budget meetings (sidewalk and ADA drinking fountain). The sidewalk will go from the north gate into the pavilion. There is also a section of the pavilion slab that needs to be replaced (approx. 18'X20', 4" thick). He is also proposing new gutters for the pavilion.
Diane Rinks said that the location of the drinking fountain and sidewalk are different from what is listed in the parks master plan because of the layout of the park and slope issues. The improvements are scheduled to be done in May, but will have to be complete by the end of June (end of fiscal year). Bob Cullen asked about getting a timer for the fountain to regulate when the fountain is used and to prevent the wasting of water in the event it is vandalized. Jim Anderson said that he would look into it. Art Bixman said that the ADA compliance

issues outside of the gate (parking lot) should be looked at as well. Diane Rinks agreed, but she said that it would be a different project because that would be an asphalt project (these improvements include concrete work). The cost factors and engineering that would need to be done for the parking lot are not feasible in this fiscal year.

Jim Anderson said that he had the reservoir inspected and cleaned and there was 2 inches of sediment in the bottom of the reservoir. Since there are no records that indicate the reservoir has ever been cleaned, he was very happy that there was only 2 inches of sediment. The inspection did reveal some problems with the welds and the roof of the reservoir. Staff will be getting a copy of the inspection and findings to Denny Muchmore (City Engineer) to review so he can include the repairs in the Water Master Plan.

4) Fire Department report:

Fire Chief Terry Lucich said that the new engine is working out well for the Department.

5) Sheriff report:

(Added by Diane Rinks under 'Additions and Deletions'.)

Sergeant Tim Svenson handed out the monthly call report for February. Mayor Don Leard asked about the process for towing vehicles, and whether the claims come to City Hall or not. Trena McManus said that the City does have a process in place for claiming towed vehicles, but we don't see very many come through City Hall. Sergeant Tim Svenson said that they log the vehicles that are towed into their system so they can track the vehicle. Discussion ensued. Sergeant Tim Svenson said that he will look into this further.

10. LEGISLATIVE ACTIONS:

1) Ordinance 584- Ratification of Restated YCOM 190 Agreement:

Bob Cullen made a motion to read Ordinance 584 by title only. Michael Roberts seconded the motion. There was no discussion and the motion passed unanimously. Diane Rinks read the Ordinance by title only- 'An Ordinance ratifying and adopting an amended and restated Yamhill Communications Agency 190 Agreement and Declaring an Emergency'. Michael Roberts made a motion to adopt Ordinance 584, as presented. Bob Cullen seconded the motion. There was no discussion and the motion passed unanimously.

11. ACTION ITEMS:

1) Award Contract for Purchase of SCBA Equipment for Fire Department:

Bob Cullen made a motion to authorize the purchase of MSA Breathing Apparatus (SCBA) as listed in the Request for Proposal dated January 28, 2006 from SeaWestern Fire Fighting Equipment of Kirkland, Washington for \$75,577.64. Lisa Heatherly seconded the motion. Discussion- Art Bixman asked how many volunteers the Fire Department has right now and Fire Chief Terry Lucich said 22. Michael Roberts asked if this equipment is being paid for with the federal grant that the Fire Department received and Diane Rinks said yes. There was no more discussion and the motion passed unanimously.

2) Appoint Budget Committee Members:

Mayor Don Leard appointed Lotis Hanks to the Budget Committee, with a term to expire in December 2007, and Edwina Meitzen and Dee Bañuelos, with terms to expire in December 2008. Art Bixman made a motion to accept the Mayor's appointments. Michael Roberts seconded the motion. There was no discussion and the motion passed unanimously.

3) Determine Day and Time for Budget Meetings:

After some discussion, it was decided to hold the Budget Committee meetings on Tuesday evenings in April (4, 11, 18, and 25) at 6:30 p.m. at Lafayette City Hall.

12. DISCUSSION ITEMS:

1) Antique Fire Apparatus:

Trena McManus said that she has left messages with the Oregon Fire Service Museum and the Yamhill County Historical Society regarding the antique fire equipment, but has not heard back from either one yet. The Council asked to have this agenda item placed on the next agenda.

13. COMMITTEE REPORTS:

None

14. MAYOR'S REPORT:

None.

15. REVIEW OF HANDOUT MATERIAL:

Mayor Don Leard reviewed the complaints that were received.

Diane Rinks gave an update on what the Regional Water Task Force is doing right now.

16. ADJOURNMENT:

Michael Roberts made a motion to adjourn. Art Bixman seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at 7:30 p.m.

Minutes approved on this 13th day of April, 2006.

APPROVED:

ATTESTED:

Mayor Don Leard

Diane Rinks, City Administrator