

**City of Lafayette  
City Council  
Worksession Minutes  
January 26, 2007  
6:30 pm**

- 1. CALL TO ORDER:** Mayor Darrell Flood called the meeting to order at City Hall at 6:34 p.m.
- 2. FLAG SALUTE:** Mayor Darrell Flood led the flag salute.
- 3. ROLL CALL:** Diane Rinks, City Administrator, called the roll.  
*Present:* Mayor Darrell Flood, Lisa Heatherly, Art Bixman, Jim Rue, Matt Smith, and Bob Cullen.  
*Absent:* Michael Roberts.  
*City Staff Present:* Diane Rinks- City Administrator, and Trena McManus- Assistant to the City Administrator.  
*Others:* Don Leard.

**4. WORKSESSION RE: COUNCIL ORIENTATION:**

Diane Rinks reviewed some of the 'basics' of City Government, including the City Charter, the meaning of the Council/Administrator form of government, a handout on the Mayor's, Council's, and City Administrator's roles and performance expectations. She reviewed the City's current staffing levels and some of the major duties that each employee is responsible for. She encouraged each City Council member that has not gone on a tour of the City's facilities to call City Hall and schedule one.

Some of the projects that she updated the Council on were: the updated Water Master Plan, the Water Management and Conservation Plan, the development of updated transportation (streets) and stormwater SDC's (System Development Charges), and the Wastewater Treatment Plant project.

Other projects that are budgeted to be done in this budget year are: additional I & I (Inflow & Infiltration) work which would involve cameras traveling down the sewer lines, drilling another well (or two) in the Dayton wellfield, completing the design on the 14<sup>th</sup> Street sidewalk and crosswalk improvements, demolishing the City's apartment building, rebuilding the watershed test building, constructing a well cover for the City's well in the Dayton wellfield, and having a City Hall feasibility study done.

Projects that are in the process of being done are: rebuilding the spring valves for the Bluebird Spring in the watershed, and striping and stop sign reconfiguration throughout town. The Madison Street (Yamhill Co.) bridge project is due to begin on February 12.

Diane Rinks said that some of her goals for the future are: to get the final adoption of the Transportation System Plan done, continue the street improvements on Highway 99 (including the installation of a traffic light(s)), creating an Urban Renewal District, and committing some funds to improving the City's parks.

Bob Cullen made a motion to take a short break. Art Bixman seconded the motion. There was no discussion and the motion passed unanimously. A break was taken at 9:00 p.m. The meeting was called back to order at 9:07 p.m.

**5. ADJOURN:**

Bob Cullen made a motion to adjourn. Matt Smith seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at 9:08 p.m.

**Minutes approved on this 8th day of February, 2007.**

**APPROVED:**

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Mayor Darrell Flood

**ATTESTED:**

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Diane Rinks, City Administrator