

**City of Lafayette
City Council Meeting Minutes
Special Session
March 22, 2007
6:30 PM**

- 1. CALL TO ORDER:** Mayor Darrell Flood called the meeting to order at City Hall at 6:32 p.m.
- 2. FLAG SALUTE:** Mayor Darrell Flood led the flag salute.
- 3. ROLL CALL:** Diane Rinks, City Administrator, called the roll.
Present: Mayor Darrell Flood, Lisa Heatherly, Michael Roberts, Art Bixman, Bob Cullen and Jim Rue.
Absent: Matt Smith was excused.
City Staff Present: Diane Rinks - City Administrator and John Baker of Jordan-Schrader – City Attorney
Others: Nicole Montesano - News Register

The following statement was read:

“The Lafayette City Council will now meet in executive session to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, consistent with ORS 192.660 (2) (h). Representatives of the news media and designated staff are allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session except to state the general subject of the session. No decision shall be made in executive session. At the end of the executive session, Council will return to open session.”

ADJOURN TO EXECUTIVE SESSION: 6:35 P.M.

RECONVENE SPECIAL SESSION: 7:38 P.M.

4. ACTION ITEMS:

1) Appointment of Westech Engineering as WWTP Project Manager:

Michael Roberts made a motion to name Westech Engineering, Inc. as the Project Manager for the Wastewater Treatment Plant project, subject to their existing City Engineer contract with the City of Lafayette. Art Bixman seconded the motion. The motion passed unanimously.

2) Authorization of Contract with Pinnell-Busch, Inc.:

Art Bixman made a motion to authorize the City Administrator to enter into a contract with Pinnell-Busch, Inc. for assistance with the completion of construction and start-up/commissioning of the Wastewater Treatment Plant project, as stated in their proposal dated March 17, 2007 and for a cost not to exceed \$10,000 without written authorization. Lisa Heatherly seconded the motion. The motion passed unanimously.

3) Directing City Administrator to Prepare Budget Transfer Resolution:

Michael Roberts made a motion directing the City Administrator to prepare a resolution to be approved by the council at their next regular council meeting to transfer funds from the Sewer Fund Contingency to cover the anticipated extra expense. Bob Cullen seconded the motion. The motion passed unanimously.

5. ADJOURNMENT:

Art Bixman made a motion to adjourn. Lisa Heatherly seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at 7:45 p.m.

Minutes approved on this 12th day of April, 2007.

APPROVED:

ATTESTED:

Mayor Darrell Flood

Diane Rinks, City Administrator