

Cleaning Proposal

(503) 434-1343

City of Lafayette

486 Third St.

Lafayette, OR 97127

FOR Janitorial services	
LOCATION	
CONTACT Trena Cranfill	PHONE 864-2451

We hereby submit estimates for:

ONE TIME PER WEEK-

Clean entry door glass.

Clean two interior windows in reception area.

Wipe down tables in council room.

Wipe down water cooler & tray.

Sweep & mop all hard floors.

Vacuum all carpeting.

Dust all flat surfaces.

Empty all trash, change liners as needed. (provided by city of Lafayette)

Empty all recycling.

Clean & sanitize restrooms, restock paper towels.

AS NEEDED

Cob-web. Detail dust/vac.

Special Instructions / Notes:

Terms and Conditions

1. Cleaning supplies to perform this service will be supplied by:

G & S Building Maintenance

4. Date of services will be Tuesday nights.

2. The terms of this agreement will take place

52 times per Year

5. This offer or agreement expires on 9/15/04

6. In the event that this Agreement proves unsatisfactory, it may be terminated by a 30 day written notice by either party.

3. Total costs of services will be \$ 120.00 per Month

Quoted by Greg Wieg, Owner Date 9-10-02

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Authorized Signature

Trena Cranfill
ASST. TO CITY ADMIN.

Date

9/13/02

G & S Building Maintenance

TERMS AND CONDITIONS

PAYMENT: Payment shall be due on or before the last day of each month in which services are performed. A late charge of 1 ½ percent per month (18% annual percentage rate) shall be paid by the owner to the contractor on any past due payment not received within ten (10) days after the last day of the month in which services are performed. If the account is referred to an agency or attorney for collection, all costs shall be at the expense of the owner.

CHANGE IN WORK PERFORMED: The above price is based upon the areas to be serviced and the frequency of service outlined in the specifications. If there are changes in area or services, the owner agrees to negotiate a reasonable price adjustment with the contractor.

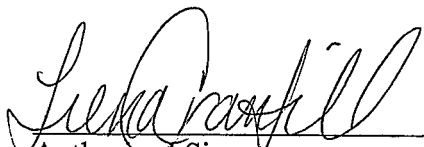
MODIFICATION: The parties may from time to time request changes in this agreement. Such changes, including any increase or decrease in the amount of the contractor's compensation which are mutually agreed upon by and between the owner and the contractor, shall be effective when incorporated in written amendments to this agreement.

INDEPENDENT CONTRACTOR: The parties intend that the contractor in performing services herein specified shall act as an independent contractor and shall have control of the work and manner in which it is performed. The contractor shall select its own employees or agents and such employees and agents shall be responsible to the contractor.

EQUIPMENT AND SUPPLIES: The contractor shall furnish all cleaning supplies and equipment necessary to perform the herein specified work. This does not include light bulbs and restroom supplies such as paper towels, hand soap, toilet paper, toilet seat covers, deodorants, etc. If the owner so requests, these supplies can be furnished on a bill-back basis.

HOLIDAYS: The contractor is not obligated to perform services on the following statutory holidays: New Years Day, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day. Services on holidays when requested by the owner shall be performed at twice the normal daily rate.

RIGHT TO TERMINATE: Either party may terminate this agreement upon thirty (30) days written notice.



Authorized Signature
ASST. TO CITY ADMIN.

9/13/02

Date

G & S BUILDING MAINTENANCE

P.O. Box 233
McMINNVILLE, OR 97128

Cleaning Proposal

(503) 434-1343

CITY OF LAFAYETTE

486 Third st. PO BOX 55

Lafayette, OR 97127

FOR Janitorial service	
LOCATION Community center	
133 Adams, Lafayette	
CONTACT Trena Cranfill	PHONE 864-2451

We hereby submit estimates for:

Every other week-

Sweep & mop floors.

Clean & sanitize restrooms.

Empty trash.

Special Instructions / Notes:

Main areas only.

No back rooms.

No kitchen (except floors)

Terms and Conditions

1. Cleaning supplies to perform this service will be supplied by:

G & S Building Maintenance

4. Date of services will be ^{THURS.} ~~Tuesday~~ nights.

5. This offer or agreement expires on 11/1/2004

2. The terms of this agreement will take place
26 times per year

6. In the event that this Agreement proves unsatisfactory, it may be terminated by a 30 day written notice by either party.

3. Total costs of services will be \$ 54.00 per Month

Quoted by Greg Huey Date 11-4-02

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Authorized Signature

Trena Cranfill
ASST. TO CITY ADMIN.

Date

2/24/03

G & S Building Maintenance
TERMS AND CONDITIONS

RECEIVED
NOV 06 2002
LAFAYETTE CITY HALL

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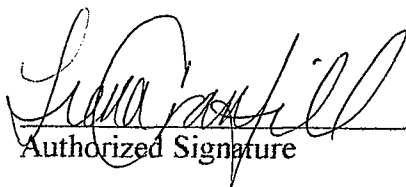
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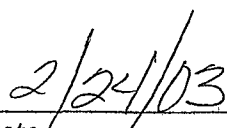
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Authorized Signature


Date