



Oregon

Theodore R. Kulongoski, Governor

Department of Forestry

State Forester's Office

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May 17, 2007

Fire Chief N. Terry Lucich
Lafayette Fire Department
P.O. Box 55
Lafayette, OR 97127



"STEWARDSHIP
SHIP IN
FORESTRY
"

Dear Chief:

I wanted to thank you for submitting an application to the Department of Forestry for funding under the 2007VFA/RFA grant program. I am pleased to tell you that your project has been selected for funding through the Department of Agriculture United States Forest Service. Attached you will find an AWARD NOTICE form, the PROJECT DETAIL INFORMATION form from your application, and an AUTHORIZATION FOR PAYMENT form.

Please be sure and note that any unallowable items have been marked "NO" on your PROJECT DETAIL INFORMATION form. These items are not authorized to be purchased by the grant dollars. If you need, for some reason, to consider purchasing items other than what is on your Project Detail page please contact me to obtain prior approval

You may have heard from neighboring fire departments the news that due to federal funding limits, no new money is available for RFA funding this year. We won't know for sure any restoration of RFA monies until a year or more from now. However, we are encouraging fire departments to consider VFA funding next year. We believe we will experience an increase in VFA applications next year due to this shift.

If you would like to see the full prioritized list, please visit our ODF website at <http://egov.oregon.gov/ODF/FIRE/fire.shtml>. I would encourage you to consider Department of Homeland Security grants which has just opened the Assistance to Firefighters application period that closes on May 4th. Please check out their website: www.firegrantsupport.com.

We appreciate all the effort made to prepare applications and submit your needs for consideration. We wish we could fund them all. If you have any questions, please do not hesitate to contact me.

Sincerely yours,

Mary Helen Smith
Federal Grant Coordinator
503-945-7341
msmith@odf.state.or.us

2007 AWARD NOTICE
CONGRATULATIONS, YOU HAVE RECEIVED A VFA GRANT
FUNDED BY THE UNITED STATES FOREST SERVICE as part of the
UNITED STATES DEPARTMENT OF AGRICULTURE
Grant Period: October 1, 2006 thru December 31, 2007



"STEWARDSHIP IN FORESTRY"

RFD Name	LAFAYETTE FIRE DEPARTMENT	
Type of Grant	Volunteer Fire Assistance,	
CFDA# 10.664	Catalogue of Fed. Domestic Assist. Cooperative Forestry Assist.	
Grant Amount	\$ 2,700	per attached Project Detail page list
Match Required	\$ 2,700	(50% required for VFA)
Total Project	\$ 5,400	documentation required on this amount
SPECIAL LIMITATIONS OR REQUIREMENTS		
	Answers to your questions may be found in the VFA/RFA Grant Manual that was distributed along with your application forms. However, please do not hesitate to call with questions (see below).	
	You must adhere to the purchases listed on the Project Detail page from your application packet. If you need to adjust this for any reason, contact Mary Helen Smith (see below) first to receive prior approval to do so.	
	Full documentation for grant dollars and match must be provided with payment requests; if match documentation is not provided, ODF will only pay portion appropriate to type of grant (i.e. RFA at 90% and VFA at 50%)	
	No office equipment, computers, software, cameras, GPS units , smoke detectors, TVs, DVD players, VCRs, projectors or personnel wages (other than what may support in-kind documentation), or projectors will be paid under this grant	
	No "hot masks", Whiffs, hot shields, neck shrouds , ear/face/neck protectors or other similar equipment will be paid under this grant; these are not PPE approved items	
	The selection committee used expenditure limitations for certain items: fire shelters \$300; portable radios \$700; mobile radios \$900; wildland boots \$150 per pair; wildland PPE \$300 per set; your grant award was calculated based on these figures. You are not expected to restrict yourself to these limits, but keep in mind the committee intended to give you the flexibility to pick and choose through your "laundry list" of application items but still get the highest value possible for the grant dollars.	
	The Selection Committee has determined that Nomex shirts should be purchased, not coats or jackets..	
Match	<p>Match can come in two forms:</p> <ul style="list-style-type: none"> • "Cash" match would involve the portion of the project costs that you have paid out of your own funds; for example, if you purchased PPE for \$5,000 and submitted these invoices to us for payment, we would reimburse you \$4,500 (for RFA @10%) or \$2,500 (for VFA @50%) and consider the unreimbursed part "cash" match. • "In-Kind" match involves volunteer time and paid time that is used to support the purpose of the grant. Documentation will need to be provided with the invoices that includes: names of volunteers/staff; dates services provided; duties performed; hours expended on project; and wages (see attached for more detail). • The full grant amount will be reimbursed if the full match has been documented. If match is incomplete, we will only reimburse up to the 90% or 50% level. 	

IF YOU HAVE ANY QUESTIONS, PLEASE DO NOT HESITATE TO
CONTACT: Mary Helen Smith (503) 945-7341 or msmith@odf.state.or.us

VFA APPLICATION (50% MATCH REQUIREMENT) PROJECT DETAIL INFORMATION

Complete only a VFA form or a RFA form, not both.

Note: If awarded a grant, you will be reimbursed only for items that are listed below. Refer to the manual for instructions on how to get prior approval to make changes to this list of items.

There are three types of projects (either wildland or structural) that can be funded under VFA. It should be clear from your description that the item clearly fits under one of these categories:

- **Organizational Improvements** – legal and administration fees, elections, advertising, etc. associated with forming a district, annexing an area to an existing district, or improving the administration of a newly formed district.
- **Training Improvements** – instructor fees, travel expenses, classroom materials, etc. for training in structural or wildland fire fighting and prevention.
- **Equipment or Safety Improvements** – acquisition or modification of structural or wildland equipment; wildland or structural PPE safety gear. **No wildland jackets or coats (shirts only) and no shrouds or face/neck protectors.** These may include labor, materials and freight charges. The use of grant funds to pay FEPP fees or to improve FEPP equipment is appropriate.

If you plan to use "in-kind" for match, list the type (hours attending training, donated time from attorney, meeting facility used for training, etc.) on one of the lines of the chart.

Please indicate below if this item is to be used for Wildland (Wild), Structural (Struct), or Both.

Wild	Struct	Both	#of items	Description	TOTAL COST	GRANT DOLLARS	Match Dollars	ODF USE ONLY APPROVED
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2	Portable Radios	1400	700	700	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	New Generation Fire Shelter	3000	1500	1500	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	Web gear with daypacks	1000	500	500	<input checked="" type="checkbox"/>
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