

The City of Lafayette is seeking an attorney with whom to contract to provide legal services to the city. The city attorney is expected to attend regular meetings of city council one or two evenings per month, and attend other sessions as needed. The city attorney needs to be proficient in public employment law, land use law, public contracting law and general municipal law, including prosecutions in municipal court.

City Council will be interviewing city attorney candidates at its regular meeting on Thursday, June 9, 1994. Interested attorneys should send resumes with cover letters to the City Administrator/Recorder, and call to arrange an interview with City Council.

The following is a draft of the agreement the City Council proposes to enter:

#### Agreement for Legal Services

This Agreement is entered between the City of Lafayette, ("City"), an Oregon municipal corporation, and \_\_\_\_\_, ("Attorney"), a member of the Oregon State Bar Association.

1. Term of Agreement. The term of this Agreement shall begin on the \_\_\_\_\_ day of June, 1994, for the 1994-95 fiscal year ending June 30, 1995.
2. Early Termination. Either party may terminate this Agreement early by giving reasonable notice to the other party. Termination by the City must be done by resolution of City Council.
3. Relationship of the Parties. Attorney is an independent contractor providing legal services to the City. Attorney is responsible for maintaining Attorney's professional standing as a member of the Oregon Bar Association and the Oregon City Attorneys Association.
4. Payment. Attorney will calculate his or her fees for legal services on an hourly basis at the rate of \$\_\_\_\_\_ per hour, and bill the City monthly for attorney fees and reimbursement of legal costs (e.g. recording or filing fees). Attorney will not bill the City for travel to and from the City. Monthly bills to the City will be itemized in detail showing work performed and identifying specific legal matters.
5. Legal Services Provided. Attorney shall attend city council meetings; research issues and provide legal opinions; prepare and review legal documents; and prosecute defendants for ordinance violations in municipal court.
6. Communication. Attorney will address city council directly

during city attorney's report at council meetings, and submit written documents to the city administrator in time to have documents copied and distributed to council members prior to monthly meetings. In the interest of minimizing legal fees, only the city administrator and mayor will contact Attorney on behalf of the City between council meetings. Attorney will return telephone calls within one business day from time message is left by city administrator or mayor.

In witness of their agreement, the parties sign this document as follows:

City of Lafayette

by \_\_\_\_\_  
Ronald Ross, Mayor

\_\_\_\_\_  
Attorney

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

CITYATTY.WP5